

Placement of Monument Features and City Logo Panels on State Highways

UDOT 08A-02

Effective: November 5, 2014

Revised: New

Purpose

To define the requirements for placement of monument features or city logo panels within the Utah Department of Transportation (Department) right-of-way of State highways.

Policy

Monument features may be installed on State highways when all of the following criteria are satisfied:

1. A local governmental agency submits to the Region office a written request to install monument features. Include a list of the locations, a map showing the locations, and a drawing and description of the monument feature with building materials in the request. The design of the feature must follow the "[UDOT Monument Feature and City Logo Panel Design Guidelines](#)."
2. One monument feature may be allowed on each highway in each direction.
3. Sufficient right-of-way must be available for installation of the monument feature while maintaining safety features of the highway. Consult the latest edition of the AASHTO Roadside Design Guide when considering if the monument feature will be allowed.
4. Be in full compliance with the Region's permitting process.

City logo panels may be installed on interstates and limited access highways when all of the following criteria are satisfied:

1. A local governmental agency submits to the Region office a written request to install city logo panels. Include interchange location, a map showing the locations, and a drawing and description of the city logo panel with building materials in the request. The design of the panel must follow the "[UDOT Monument Feature and City Logo Panel Design Guidelines](#)."
2. One city logo panel may be allowed in each direction of mainline traffic.
3. The interchange must be within city limits. City logo panels are allowed at only one location if there are multiple interchanges within the city limits.
4. Be in full compliance with the Region's permitting process.

Installation of monument features or city logo panels will be recommended by the Region Traffic Engineer and approved by the Region Director.

An executed cooperative agreement between the local governmental agency and the Department will be in place before a permit is issued for construction of the monument feature or city logo panel if the placement of a monument feature or city logo panel is approved. The agreement will include, but not be limited to:

- a. The local governmental agency will maintain the monument feature or city logo panel in an aesthetically pleasing condition and all safety appurtenances will be maintained.
- b. Hold the Department harmless and indemnify for any incident or event relating to the placement, design, construction, or operation of the monument feature or city logo panel.
- c. Hold the Department harmless for any damages to the monument feature or city logo panel due to routine maintenance, including but not limited to snow removal and vegetation control.
- d. Allow for the relocation or removal of the monument feature or city logo panel as directed by the Department at the local governmental agency's expense.

Definitions

City Logo Panels

Any wall mounted panel, non-integral or non-required highway panel that will communicate the name of a local municipality.

Monument Features

Any freestanding structure or feature, non-integral or non-required highway feature that will communicate the name of a local municipality.