

UDOT Categorical Exclusion Reviewer QC Checklist

Section	Question
Signature Page	Has the project been properly categorized? Is the (c) or (d) list description appropriate for the project as it is described in the CE?
	Has someone who is not the preparer reviewed the document and signed and dated the title/signature page as the reviewer? The Reviewer cannot also be the Approver.
	Has the Region Environmental Manager reviewed the document and signed and dated as the approver?
Purpose & Need	Does the P&N section clearly describe the transportation problems/deficiencies in the project area (e.g., congestion, safety, traffic, unsafe geometries, lack of trail facilities)? Can it answer the question: why is this project necessary?
	Does the P&N section describe a solution? If YES, please revise so that this information is included in the Description section.
Project Description	Does the Description section clearly and accurately describe what actions are proposed with this project?
	Does the Description section detail the length and location of the project? (e.g., route and milepost information).
	Are any referenced maps, typical sections, etc. included in the Appendix or as an attachment?
	Do the proposed actions detailed in the Description section address the identified needs for the project? Are there any needs that are not addressed by this project?
Public Involvement	Was a public meeting needed for this project? Public meetings are needed for projects that add additional through travel lanes, substantially change the layout of the facility or result in substantial adverse impacts.
	If there were public meetings or hearings, are the comments summarized and included in an Appendix or attachment?
	If comments were received, have the comments been addressed? Is a typed response to the comments included in an Appendix or attachment?
	If a public hearing was held, is a copy of the public hearing transcript and certification of public hearing attached?
	If other public involvement activities were conducted, is supporting information or documentation included in an
Right of Way	If there are right-of-way impacts, are the number of parcels and number of acres summarized in the comment section? (e.g., 5 partial takes and 0.25 acres of right-of-way are required).
Cultural Resources	Are all of the appropriate clearance memos from the Region Archaeologist, SHPO, THPO and Native American consultation letters included in an Appendix or Attachment?
	If necessary, is the signed MOA attached?
	Are any mitigation measures included in the project commitments?
Paleontological	Is the appropriate memo from the UGS or the Region Archaeologist attached? an be included with the Cultural memo.
	Are any mitigation measures included in the project commitments?
T&E Species	For projects that have No Affect on T&E Species, is a clearance memo from UDOT's Wildlife Biologist attached?
	If a Section 7 consultation was required (projects with affects on T&E species), is there a written concurrence memo from the USF&WS attached?
	Are any mitigation measures included in the project commitments?
Wildlife	Is the memo from UDOT's Wildlife Biologist attached?
	Are any mitigation measures included in the project commitments?
Noise	Was a noise study necessary?
	If YES, is the noise study attached?
	Does it reflect the newest policy (February 13, 2014)?
	Are any mitigation measures included in the project commitments?
Wetlands and Waters of the US	If NO is the answer for the first question, is the Landscape Architect memo or Army Corps of Engineers letter attached?
	Are any stream alteration conditions or 404 permit conditions included or referenced in the project commitments?
Air Quality	If YES is the answer to the 2nd question, has the air quality supplement been completed?
	If YES is the answer to the 2nd question, are the applicable CO or PM10 analyses attached?
Relocations	If YES is the answer to the question, are the number and the addresses of the relocations listed in the comment box? If there are a lot, this could be an attachment/appendix item.
Section 4(f)	If <i>de minimis</i> , are the SHPO concurrence letters attached?
	If <i>de minimis</i> impact and not historical, are the concurrence letters from the official with jurisdiction attached? Has UDOT Environmental Services concurred with the <i>de minimis</i> finding?
	If there is an Individual or Programmatic 4(f) evaluation, is the Individual or Programmatic 4(f) evaluation attached? Is UDOT Environmental Services written concurrence attached?
Mitigation Commitments	Have all applicable mitigation commitments described in the CE, clearance memos or technical studies been entered into ePM's project commitments? Check the Project Commitments page.
	Has the Region Project Manager or District Engineer seen and agreed with all of the listed mitigation commitments?